

HOME INSTITUTION LETTER OF SUPPORT TEMPLATE

(This letter must be placed on official letterhead)

Date (**Must be dated within one month of the application submission date**)

Re: (**Applicant's full name**)

There currently exists an institutional need in (**Country and/or Name of the Home Institution**) to send our (**employee/trainee**) to MD Anderson Cancer Center to observe in (**List only one confirmed MD Anderson observer program**) for the purpose of observing only.

(Please provide details outlining the specifics of the visit and how this experience will benefit the applicant and the home institution).

We understand that the observer appointment is defined as watching and listening only, with no clinical or research activity. The observer title is also without compensation and does not provide educational credit towards official transcripts or certificates of completion regarding educational training.

We understand that this appointment shall only be for the observation of the recipient, and there is no expectation of employment to MD Anderson as a result of acceptance into an observer program; and that the appointment is based on MD Anderson faculty available resources.

INCLUDE THIS STATEMENT FOR GME RESIDENTS/FELLOWS ONLY

We understand that an observership with MD Anderson does not fulfill an academic requirement of a clinical residency or fellowship program and acknowledge and confirm that a conversation took place on [dd/mm/yyyy] with [Resident/Fellow Full Name] who is aware and has a full understanding of the limitations of an observership appointment at MD Anderson.

We also understand no certificate of any kind will be granted upon completion of the observer appointment. Only verification of the appointment will be provided listing the dates of the appointment, the department and the faculty host, if requested.

Signature of Home Institution mentor/supervisor

Printed name of Home institution mentor/supervisor

Mentor's/Supervisor's title or position, and contact information (i.e. email, phone number, etc)